

**PODIATRY AFFILIATED CREDENTIALING BOARD
FEBRUARY 16, 2010
TELECONFERENCE MINUTES**

PRESENT

VIA PHONE: Drs. Melanie Berg, Ian Furness, Rene Settle-Robinson; and Gary Brown as the public member

STAFF: Tom Ryan, Bureau Director; Michael Berndt, General Counsel; Karen Rude-Evans, Bureau Assistant; and other DRL staff

GUESTS: None

CALL TO ORDER

Ian Furness, Board Chair, called the meeting to order at 9:04 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to approve the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 20, 2009

MOTION: Melanie Berg moved, seconded by Gary Brown, to approve the minutes of October 20, 2009 as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

DRL Staffing Changes

Tom Ryan has taken the job as the Bureau Director for the Medical Examining Board and all the affiliated boards and councils. Michael Berndt is the General Counsel for the Department and will also be legal counsel for the same slate of Boards and councils. John Lease is the new Division Administrator for Board Services. Gail Sumi has accepted a position as Bureau Director and Charles Facktor is the attorney supervisor in the Division of Enforcement. Karen Rude-Evans is the Bureau Assistant.

Annual Policy Review

The Department has contracted with the Fairfield Inn and Suites for all 2010 hotel reservations. If board members will not be using the reservation, it is their responsibility to cancel the reservation.

Reimbursement for checked baggage on airlines has increased from \$15.00 to \$25.00.

2010 Meeting Dates and Meeting With the Medical Examining Board (MEB)

The Podiatrists Affiliated Credentialing Board has the right to meet with the MEB twice a year. The board members did not deem this necessary at this time.

The Board discussed whether or not the meetings should be held by teleconference or face-to-face. At least one meeting a year should be in person and the board must also meet when there are examinations to be given. Dr. Furness wants the August 10, 2010 meeting to be held at DRL.

BOARD APPOINTMENTS FOR 2010

MOTION: Rene Settle-Brown moved, seconded by Melanie Berg, to keep the same board appointments for 2010. Motion carried unanimously.

- Credentialing Liaison – Ian Furness
- Screening Panel – Gary Brown and Melanie Berg
- Division of Enforcement Monitoring Liaison – case advisor assigned to the case
- Digest Advisor – Ian Furness
- Examination Panel Liaisons – full board
- Legislative Liaison – Ian Furness
- Impaired Professional Program Liaison – Ian Furness
- Liaison to the Office of Education and Examinations – Ian Furness

SENATE BILL 191

This bill has passed and the board is renamed to the Podiatry Affiliated Examining Board. Michael Berndt reviewed with the Board whether or not rule-making would be necessary, however it seems the only change necessary are any references to the name of the Board.

REVIEW OF RULES REQUEST

The Board made a motion at the last meeting to have a scope statement drafted to waive the fifty (50) hour continuing education requirement for the first renewal after initial licensure. The Board also wants a scope statement drafted to extend the temporary license from one (1) year to two (2) years.

Tom Ryan will draft the scope statement for the next meeting.

PRACTICE QUESTIONS

None.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)) Roll call vote: Melanie Berg-yes; Gary Brown-yes; Ian Furness-yes; and Rene Settle-Robinson-yes. Motion carried unanimously.

Open session recessed at 9:32 a.m.

**RECONVENE INTO OPEN SESSION IMMEDIATELY
FOLLOWING CLOSED SESSION**

MOTION: Melanie Berg moved, seconded by Rene Settle-Robinson, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 9:43 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION
IF VOTING IS APPROPRIATE**

REQUEST OF CONTINUING EDUCATION WAIVER FOR TODD DERKSEN, DPM

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to approve the request for continuing education waiver for Todd Derksen, DPM. Motion carried unanimously.

ADMINISTRATIVE WARNING

06 POD 013

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to issue the Administrative Warning in case **06 POD 013**. Motion carried unanimously.

MOTION: Ian Furness moved, seconded by Melanie Berg, to authorize a representative from the Department of Regulation and Licensing to sign the Administrative Warning in case **06 POD 013** on behalf of the Board. Motion carried unanimously.

CASE CLOSING

07 POD 004

MOTION: Ian Furness moved, seconded by Melanie Berg, to close case **07 POD 004** for prosecutorial discretion. Motion carried unanimously.

ADJOURNMENT

MOTION: Melanie Berg moved, seconded by Rene Settle-Robinson, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:49 a.m.